

# Weston Public Library

## eReader Policy

The Weston Public Library, with the generous support of the Friends of the Weston Public Library, provides eReader devices and components to support its mission to provide a broad range of informational, educational, and recreational resources to serve the diverse needs of the community.

The use of eReader devices and components loaned by the Weston Public Library is governed by the policies detailed below:

1. The patron borrowing the eReader and components must be a Weston resident, aged 18 years or older, with a current library card. The patron must be in good standing with the Library (i.e., s/he must not owe late fees or replacement costs for lost or damaged items). eReader devices may only be checked out on the library card of the patron present at the time of check out. Staff reserve the right to request photo identification.
2. The patron wishing to borrow an eReader device and components must complete the Library's eReader Agreement. eReader devices and components may be checked out for a maximum of 14 days and are not renewable. Late fees accrue at the rate of \$5 per day with no maximum. Late fees may not be applied against any Charges for eReader devices and components not returned in original working condition. eReader devices may not be placed on hold; however, an eReader device may be held for up to 2 hours for a patron who calls in advance.
3. Patrons borrowing an eReader device and components are responsible for the full replacement cost of the eReader device and all of its components as detailed on the eReader Agreement. The borrowing patron assumes all responsibility for returning the eReader device and all its components in their original working condition. If not in original working condition, the borrower is responsible for Charges outlined in the eReader Agreement. Payment for any and all Charges must be made at the time of return. If Library staff is unable to inspect the eReader device and components at the time of return, any Charges incurred pursuant to the eReader Agreement will be billed to the borrower.
4. The eReader devices provided by the Weston Public Library are for use with the Library's subscription for downloadable eBooks through OverDrive. The Library does not permit or support downloads from third party vendors. Any personal information entered into the eReader device by the borrower must be deleted before returning the eReader device to the Library. The Library is not responsible for any personal information entered into the eReader device.
5. eReader devices and components borrowed from the Library must be returned directly to the Weston Public Library Information Desk. eReader devices and components may not be returned to another library or placed in the book drop. The borrower is responsible for improper return of the device and components.

“Charges” are defined in the eReader Agreement.

# Weston Public Library eReader Agreement

I, \_\_\_\_\_ (print name), acknowledge that I have read, understand and accept the Weston Public Library eReader Policy. eReader devices and components may circulate for a maximum of 14 days and are not renewable. I assume full financial responsibility according to the Charges detailed below while the eReader device and components are checked out to my Library account and will pay any Charges incurred at the time of return or immediately upon being notified of Charges by a Library staff member or in writing. Additionally, I understand that my Library account will be charged at a rate of \$5 per day, with no maximum, for every day the eReader device and/or components are kept past the loan period. I will return the eReader device and all components directly to the Information Desk at the Weston Public Library and will not return the device or any components to another library or through the Library's book drop. I am responsible for any improperly returned eReader device or components. Payments to cover any Charges will be payable to the Weston Public Library.

“Charges” in the eReader Policy and Agreement are defined as late fees and replacement or repair costs necessary to enable the borrowed or a replacement eReader and components to be available for circulation. Charges will be assessed at the sole discretion of the Weston Public Library in order to provide timely access to the borrowed eReader device and components or a replacement eReader device and components to Weston Public Library patrons.

\_\_\_\_\_  
Borrower's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

		<b>Initial Received</b>			<b>Initial Received</b>
<b>Nook Color:</b>			<b>Nook Touch:</b>		
Nook Color:	\$250	_____	Nook Touch:	\$140	_____
Cover:	\$30	_____	Cover:	\$30	_____
Adapter/Cable:	\$25	_____	Adapter/Cable:	\$20	_____
Bag:	\$10	_____	Bag:	\$10	_____
Instructions	\$5	_____	Instructions:	\$5	_____
<b>Total Replacement:</b>	<b>\$320</b>		<b>Total Replacement:</b>	<b>\$205</b>	

		<b>Initial Received</b>			<b>Initial Received</b>
<b>Kindle Fire:</b>			<b>Kindle:</b>		
Kindle Fire:	\$200	_____	Kindle:	\$79	_____
Cover:	\$17	_____	Cover:	\$20	_____
Adapter/Cable	\$10	_____	Adapter/Cable:	\$25	_____
Bag:	\$10	_____	Bag:	\$10	_____
Instructions	\$5	_____	Instructions:	\$5	_____
<b>Total Replacement:</b>	<b>\$242</b>		<b>Total Replacement</b>	<b>\$139</b>	

**Due Date:** \_\_\_\_\_

For Staff Use:

- \_\_\_\_\_ Patron is aged 18 years or older
- \_\_\_\_\_ Patron does not owe any fines/fees
- \_\_\_\_\_ Patron has initialed, signed and received a copy of the Policy and Agreement
- \_\_\_\_\_ Staff has checked out the eReader in Evergreen
- \_\_\_\_\_ Staff initials