

# Weston Public Library Community Notice and Local Business Information Boards

The Weston Public Library maintains several display and exhibit spaces in the Library in order to provide Weston residents with information on cultural, educational, and recreational events and issues. A separate board is maintained for local services and businesses. All materials for the bulletin boards, including posters and signs, will be posted at the discretion of the Library staff based on space available, date of the event, and length of time the library has displayed the material. Acceptance of posters and signs does not constitute or imply endorsement by the Library.

## **Community Notice Bulletin Board**

The Weston Public Library will display posters and notices from community non-profit, Town of Weston, educational, cultural, and charitable sources publicizing events and services that conform to the purposes stated above. All materials for the bulletin board will be posted by Library staff. Priority will be given to Weston items and events. Non-Library and non-Town notices will remain on the bulletin board as long as space permits, but not longer than one month. Materials for posting should not exceed 8.5" by 14" in size.

## **Local Business Information Board**

The Weston Public Library will post information about local business and services on a designated board. The following types of items may be posted: advertisements of personal services or products sold for profit, lost and found announcements, advertisements for apartments, and announcements for events such as garage sales. Notices will remain on the bulletin board as long as space permits, but not longer than one month. All materials for the Local Business Information Board must not exceed 8.5"x11" and will be posted by Library staff.

The following items may not be posted on the Community Notice or Local Business Information Boards: religious tracts, petitions, campaign literature, and boxes or receptacles that solicit financial donations. The Library cannot assume responsibility for the preservation, protection, or possible damage or theft of any item displayed on or near the bulletin boards and has the right to remove and discard any item. The Library reserves the right to reject materials that are deemed inappropriate according to Connecticut Public Act 04-139.