



Weston Public Library

Temporary Policy Changes Due to COVID-19

Given the current health crisis due to COVID-19, the Board of Trustees will review Library policies and approve temporary changes to policies, which will be reflected in this document. The temporary policy change will remain in place until the Board of Trustees deems that the circumstances necessitating the temporary changes are no longer a concern to safe and effective Library operations.

June 2, 2020 Policy Changes

- Suspension of Late Fees
 - The Weston Library will temporarily suspend the accrual of late fees on Weston Library owned items. This measure will be taken to provide additional flexibility for patrons, who will be limited on the days they may return items, and also to streamline the return process, which will require a quarantine period before books may be checked in. Fees for lost/damaged items will remain in place.
- Suspension of Donation Policy
 - The Weston Library will temporarily suspend its acceptance of physical donations in any format until the need to quarantine materials is lifted.
- Suspension of Volunteer Policy
 - The Weston Library will temporarily suspend its volunteer program for positions inside the Library facility until a time that the facility can be opened to the public and staff areas can be used at regular capacity.

Approved June 2, 2020

July 7, 2020 Policy Changes

- Suspension of Room Reservations and Conference & Community Room use by the public.
 - The Weston Public Library will temporarily suspend its Community Room and Conference Room Use Policy until which time full use and in-person programs are permitted in the facility.

Approved July 7, 2020